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| Meeting No | Members attended | What happened |
| 1 | Ryan Garner, Lloyd Burton, Luke Foster | Reviewed the case study for the assignment gathering the relevant information from this. Began work on part G |
| 2 | Ryan Garner, Lloyd Burton, Luke Foster | Began work on Part 1 A and B. Luke completed part A |
| 3 | Ryan Garner, Lloyd Burton | Worked Continued on Part B and part C was started. Part B and Part C were completed |
| 4 | Ryan Garner, Lloyd Burton, Luke Foster | Work began on Part D, E and F. Part D and Part E were completed |
| 5 |  | Work Continued on Part F and work began on Part H |
| 6 |  | Began work on Part 2 |